**How-To: Make a Career Services Appointment**

**Step 1:**

Go to the Student Portal in Slate

A red and white rectangular object with white text

Description automatically generated **Your Name**

CWID | Major

**Step 2:**

Click on the “Services” tab and Select Career Services. This will take you to the Career Services Home Page.



**Step 3:**

Select the type of appointment you want, and you will be directed to you Career Coach’s Appointment Calendar.

A screenshot of a calendar

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A screenshot of a computer

Description automatically generatedTo view additional Career Coaches from other areas, you can scroll down to the bottom of the page.