**Corey Bradley**

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**Summary**

Corey Bradley, holding a BA in Sociology with a minor in Gender Women’s and Sexuality Studies from Oklahoma State University, is currently pursuing a Master of Science in Sociology at the same institution. Bradley has significant research experience on Pro and Anti-Transgender Legislation in U.S. legislatures, presenting findings at multiple prestigious conferences. She has served in various supportive and leadership roles, including Administrative Support Specialist and Rehabilitation Training Specialist. Active in campus organizations, Corey has contributed significantly to diversity and sustainability initiatives while also achieving recognition on the Dean’s Honor Roll.

**Education**

**Master of Science in Sociology** Expected Graduation: May 2026

Oklahoma State University | Stillwater, OK

**Bachelor of Arts in Sociology**  Graduation: December 2023

Oklahoma State University | Stillwater, OK

* Minor: Gender Women’s and Sexuality Studies

**Research Experience**

**Title: Pro and Anti-Transgender Legislation in the United States Legislatures**  May 2023 - Present

Advisor: Dr. Jonathan Coley

Sociology Department | Oklahoma State University | Stillwater, OK

**Research Poster Presentations**

**Bradley, Corey**. Pro and Anti-Transgender Legislation in the United States Legislatures (2023). Presented at OSU (Oklahoma State University) Undergraduate Research Expo, Stillwater, OK.

**Bradley, Corey**. Pro and Anti-Transgender Legislation in the United States Legislatures (2023). Presented at the Baylor University McNair Scholars Research Conference.

**Bradley, Corey**. Pro and Anti-Transgender Legislation in the United States Legislatures (2023). Presented at the McNair Scholars Research Conference at the University of New Mexico.

**Bradley, Corey**. Pro and Anti-Transgender Legislation in the United States Legislatures (2023). Presented at the 31st Annual UMBC McNair Research Conference.

**Work Experience**

**Administrative Support Specialist** February 2024 – Present

Undergraduate Admissions | Oklahoma State University | Stillwater, OK

* Manages and maintains executive calendars, scheduling appointments and meetings
* Prepares and edits correspondence, reports, and presentations
* Organize and maintain electronic and paper files and records
* Answer and screen phone calls and emails, responding to inquiries and redirecting as necessary
* Order and maintain office supplies and equipment
* Assist with event planning and coordination
* Conduct research and compile data for reports and projects
* Process and track invoices and expenses
* Provide general administrative support to the team as needed

**Research Assistant**  May 2023 - September 2023

McNair Scholar Research Institute | Oklahoma State University | Stillwater, OK

* Constructed and wrote detailed literature reviews on Pro and Anti-Transgender Legislation in the United States Legislatures.
* Conducted research and summarized findings.
* Responded to communications relating to research.
* Attended project meetings monthly.
* Analyzed research findings at several research symposia.
* Reviewed research data progress reports.

**Rehabilitation Training Specialist**  June 2022 – May 2023

Stillwater Group Homes | Stillwater, OK

* Was accountable and answerable for the immediate and direct supervision of multiple individuals in all phases of community living, personal hygiene, safety, and emergency needs. While assisting the individuals in learning basic domestic duties.
* Responsible for the implementation of the goals and objectives written in the Individual Habilitation Plan. While also being accountable for all documentation and outcomes of the Individual Habilitation Plan.
* Responsible for carrying out all health care plans. Responsible for obtaining required prescriptions and ensuring medication administration policy is followed. Ensured HIPAA compliance regulations and confidentiality of individual’s health records maintained.
* Developed and maintained a positive effective relationship with individuals, their families, staff, administration, case management, and other service providers assisting in the coordination of all the needs involved in serving the individuals.
* Coordinated and maintained individual appointments, transportation, and schedules for doctors, work, recreational, and leisure activities, safely.
* Managed individual’s and Gateway's funds in accordance with policies and procedures.

**Desk Manager**  September 2021 – May 2022

Residential Life | Oklahoma State University | Stillwater, OK

* Supervised that staff were trained on how to fulfill all front desk activities including bookings, phone calls, emails, distributing packages, and providing customer service.
* Created and filed keys for numerous residential buildings.
* Maintained front desk supplies and equipment.
* Hired and trained 8 staff, while also managing shift schedules.

**Desk Assistant**  January 2020 – September 2021

Residential Life | Oklahoma State University | Stillwater, OK

* Helped residents by answering questions from students and guests, checking out temporary access cards and keys, disbursing packages, answering the phone, and providing general customer service for resources provided at the desks.

**Study Abroad Experience**

**The French Connection** | Oklahoma State University June 2022 – July 2022

* Served as an Oklahoma State University Student Liaison and the French embassy as part of the Transatlantic Friendship and Mobility Initiative.

**Clubs and Organizations**

**The McNair Scholars Program** | Oklahoma State University August 2022 – December 2023

* Participated in undergraduate research.
* Conducted research project(s) led by OSU faculty member.
* Received guidance applying to graduate programs.
* Visited graduate schools.
* Attended research conferences.
* Participated in graduate success workshops.

**Diversity Ambassador** | The Office of Institutional Diversity | Oklahoma State University August 2021 – December 2023

* Oversaw student outreach events and presented about the institutional diversity department.
* Attended diversity workshops.

**The Inclusion Leadership Program (ILP)** | Oklahoma State University August 2021 – May 2022

* Facilitated the development of leaders amongst high school students while guiding them through the college selection process. Through mentorship, I imparted wisdom onto students and challenged them to become effective leaders.

**The Residence Halls Association Eco-Reps** | Oklahoma State University August 2021 – May 2022

* Served as a resource to RHA entities such as the Programming Board and Board of Directors on sustainable programming.
* Acted as a peer educator and student leader in campus housing for environmental and sustainability issues.
* Educated students to have proactive change agents who empower residential community members to live more sustainably on campus.
* Promoted resource conservation and stewardship through outreach and educational programs in residential communities.
* Decreased waste and increased recycling in the campus housing, including reducing recycling contamination.
* Eliminated excessive energy and water use in residential communities.

**The Retention Initiative for Student Excellence Program (RISE)** | Oklahoma State University August 2020 – May 2021

* Participated in activities that developed strong academic study habits and work ethic.
* Assisted in workshops that promoted the development of leadership skills.

**The Community Board of Directors** | Oklahoma State University August 2020 – May 2021

* Budgeted and planned unique events for the residents of each hall to enjoy throughout the year.
* Offered unique engagement opportunities to their halls, and being a member offered experience, life-long memories, and valuable friendships.

**Awards**

**Dean’s Honor Roll** | Oklahoma State University